

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF TRANSPORTATION

# CONSTRUCTION DIVISION MEMORANDUM

GENERAL SUBJECT: SAAP CONTRACTS

NUMBER: CD-2000-10

MBE POTENTIAL  
SPECIFIC SUBJECT: ACHIEVEMENTS ON SAAP CONTRACTS

DATE: JANUARY 18, 2000

Original w/Signature on file in Construction Division

C.F. GEE  
CONSTRUCTION ENGINEER

## DIRECTED TO - DISTRICT ADMINISTRATORS

Effective upon receipt of this memorandum, it will no longer be necessary for each District to include MBE potential achievements in the SAAP assembly when transmitting the package to the Construction Division. If potential achievements are appropriate, the necessary information will be determined by the DBE Section, Construction Division, and inserted prior to the printing of the proposal for advertisement.

The potential achievements will be established using the following standardized parameters:

- A. Projects estimated to cost less than \$100,000 – no potential achievements. This is consistent with regular projects.
- B. Projects estimated to cost between \$100,000 and \$1,000,000
  - 1. Suffolk, Northern Virginia, and Richmond Districts
    - a. MBE 5%
    - b. WBE 3%
  - 2. Salem, Lynchburg, Fredericksburg, Culpeper, and Staunton Districts
    - a. MBE 3%
    - b. WBE 1%
  - 3. Bristol District
    - a. MBE 1%
    - b. WBE 3%

- C. Projects estimated to cost more than \$1,000,000.
  - 1. Suffolk, Northern Virginia, and Richmond Districts
    - a. MBE 7%
    - b. WBE 5%
  - 2. Salem, Lynchburg, Fredericksburg, Culpeper, and Staunton Districts
    - a. MBE 5%
    - b. WBE 3%
  - 3. Bristol District
    - a. MBE 3%
    - b. WBE 5%

All documentation, contract administration policies, procedures, and associated requirements will be the same as for regular non-Federal Aid contracts.

GCW/HD:rg